



Board of Directors Application

Name: _____

Address: _____

Phone: _____

Email address: _____

Occupation: _____

What qualities or experiences do you feel you have to offer SHAA?

Please check any of the following interests you will have while serving on the SHAA Board.

- Art in Public Places
- Produce opportunities for artist involvement in performances, events and education
- Promotion of artists, events, education
- Arts Education
- Fundraising and/or Grant Writing
- Community Relations
- Other (please list)

Describe your experience in areas marked above:

What would you personally hope to see happen with SHAA?

Do you feel your expectations match the mission and goals (see brochure) of the organization, and the roles and responsibilities of the board members (see attached sheet) Yes No If not, please explain.

Do you feel your family will support your desire to serve on the Board?
Yes No

Are you aware that SHAA is a working board and that you will be expected to serve a three year term and have some financial commitment?
Yes No

Please include a resume as well as any other information you would like us to consider.



Board of Directors Position Description

Board members are critically important to the effectiveness and efficiency of operations of the Sequim Humanities and Arts Alliance (SHAA). The ability of the board members to work together productively will determine the success or failure of the organization in accomplishing its mission. The three elements necessary for success are: authority, responsibility and accountability.

Responsibilities of a board member:

- ❖ **Know** the organization's mission, purpose, goals, policies, programs, services, strengths and needs.
- ❖ **Serve** in leadership positions and/or undertake special assignments willingly and when asked.
- ❖ **Attend** board meetings, events, and participate in policy making.
- ❖ **Promote** and represent SHAA in the community...Board members must be willing to stand up and be counted regarding the mission of the organization and its accomplishments. This will include speaking at organization and social events, visiting with public officials and contacting and encouraging potential supporting members of SHAA.
- ❖ **Support** the organization financially. Board members are required to be supporting members of SHAA annually, as well as through their committed time and effort.
- ❖ **Recruit** possible board nominees and volunteers who can make significant contributions to the work of the board and the organization's progress.

Meetings:

- ❖ Prepare for participation in board and committee meetings and activities.
- ❖ Ask timely and substantive questions, using Robert's Rules of Order, at board and committee meetings consistent with conscience and convictions, while supporting the majority decision of issues by the board. Follow the media relations policy for the Board of Directors.
- ❖ Suggest agenda items periodically for board and committee meetings to ensure that significant policy matters are addressed.